

ALPHA KAPPA ALPHA SORORITY, INC.®  
 PI DELTA OMEGA CHAPTER ~ MIAMI, FLORIDA



*Meeting Minutes*

<b>Date:</b> January 13, 2024	<b>Time:</b> 9:39 am
<b>Location:</b> Arthur and Polly Mays 6-12 Conservatory of the Arts	<b>Quorum:</b> 55
<p><b>In Attendance:</b>                  Rochelle Adger, Tiffany Anderson, Karen Ash, Tovakesha Nicole Barnard, Jacqueline Berry, Jamisha Bethel, D'Bria Brashaw, Lakeatha Brown, Verbena Brown-Cummings, Julianne Buggs, Ellisica Y. DeLoach Cannon, Miguelina Z. Cazeau, Keandra S. Cherry, Kirsten S. Cherry, Boniat Cooper, Dominique Mone Davis, Andrea Delricho Howard, Karla Ellis, Avis Ester-Bennet, Linda B. Etienne, Lynette Fahie, Tracy D. Gibson, Belinda M. Gordon-Battle, Cameron Hamlin, Asia A. Hill, Jasmin Nicole Hodge, Kristina Jackson, Christine James, Patricia Jones-Cummings, Sharon Kendrick-Johnson, Kynedil Kimble, Juliet King, Tammy L. King, Cheryl Mattox-Berry, Georgia H. McLean, Aisha McQueen, Daniella S. Mcvea-Smith, Kiara L. Moyer Lee, Katia Moyer, Leatrice Perry-Bethune, Alecsys, Proctor-Turner, Terry-Ann, Ramjus, Deidre Reed, Karla N. Revere, Toi Kiyona Scott, Alicia Sherman-Anderson, Gina Smith, Tangelia Smith, Stephanie S. Thomas, Ann Walters-Pope, Chenique Wilcox, Naquia Kershaunna Williams, Elisia Wright</p> <p><b>Visitors:</b> Soror Constance Gilbert</p>	

## ADMINISTRATIVE AGENDA

Agenda Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
Call to Order	Soror Tara D. Turner			9:39 am

Meditation	Soror Deidre Reed			9:41 am
Adoption of Agenda	Soror Tara D. Turner	Soror Ann Walters-Pope	Soror Lynette Fahie	9:46 am
Reading of Minutes	Soror Stephanie Thomas	Soror Ann Walters-Pope	Soror Lynette Fahie	9:58 am
Reading of Correspondence	Soror Jamisha Bethel			9:48 am

## OFFICERS' REPORTS

### Basileus Report: Soror Tara D. Turner

**Value Collective** - *the collection of us taking care of ourselves, taking care of Pi Delta Omega, and together taking care of the community to serve all mankind. We will always add value.*

1. Recognized and congratulated the Christmas Party Committee under the leadership of Soror Jaimisha.
2. Three service projects for Monday, January 15th were announced and shared with the Chapter. Register on the website.
  - a. Partnership with Omega Psi Phi
  - b. SWAC with Councilwoman Bailly and FIU Black Student Union
  - c. RR Mobile - Lotus House with Ransom Everglades
3. Reported on the weekend in West Perrine Breakfast. Pi Delta Omega Sponsored this event.
4. During the Executive Meeting, the \$881 for taxes was discussed and the check has been sent.
5. Take pictures of events that are attended for the magazine and newsletter.
6. The 2023 reports that are required were submitted on time. Pending the finance report that is due on January 15.
7. The chapter annual report and Sunbiz update will be taken care of this week before the transfers of financial obligations at the bank on January 19th.

- 8. A successful Officer transition meeting took place during the week. The committee transition meeting will be this afternoon after the Chapter Meeting.
- 9. The joint Founders' Day in the cluster and the deadline is today. The cost is \$145.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
None				9:50 am

**Tamiouchos Report: Soror Ellisica Y. DeLoach Cannon and Soror Alicia Sherman-Anderson**

- 1. Soror Elisica presented the operations and programs summary as submitted for December 2023. The savings balance was shared as submitted.
- 2. Soror Alicia presented the detailed operations vs. actual, and programs of the Chapter as submitted for December 2023.
- 3. EATF - quota cluster request was discussed.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
None				10:15 am

**1st Anti-Basileus: Soror Keandra S. Cherry**

Value Collective Administrations:

- 1. Custom access cards and key chains were made for each member. These will be utilized for attendance and meeting access.
- 2. The financial report will be moved on the agenda to immediately follow the Basileus' report to provide a snapshot of finances before actions and requests are considered by the body.
- 3. There will be a 5-minute training activity incorporated into each meeting; this activity may be presented by the Basileus, the membership committee, sisterly relations, or an approved presentation by any member.

4. As a reminder-During discussion or when you have a question or comment please stand and address the chair and wait to be acknowledged.
5. We have a new service log. Sorors are asked to keep track of their service hours. Photo uploads are optional but always helpful and there will be a physical tracking sheet available for anyone who would prefer not to do it in a digital format.
6. We have a new motion tracker that will be projected behind the dais so that all members will know what parliamentary stage we are in at any given time.
7. Members giving reports will have two to three minutes, and this will be monitored by a digital timer or an egg timer.
8. GroupMe will only be used for business going forward. For social interaction, we encourage the private Pi Delta Omega Facebook group and Instagram.
9. There is a new Branding style guide for our use. This and other tools will be launched with the new website.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
Value Collective Administrations				9:47 am

### 2nd Anti-Basileus/Program Chair Report: Soror Sharon Kendrick-Johnson

Soror Sharon Introduced the new chairs and provided event dates.

- Childhood Hunger Initiative Power Pack (CHIPP) – Soror Jacqueline Berry and Soror Heather Hope
- Youth Leadership Institute (YLI) – Soror Bonita Cooper and Soror Octavia Bryan and Soror Leslie Green Major
- Enhance Our Environment – Soror Miquelina Cazeau, Soror Rubina Cummings
- Advocate for Social Justice – Soror Carla Ellis and Soror Naquia Williams
- Empower Our Families – Soror Ernestine Carr and Soror Jacquelyn Porter
- Building Our Economic Wealth – Uplift Our Local Community – Soror Terry Ann Ramjus and Soror Avis Esters-Bennet (BYEW)

The group agreed to meet monthly on the third (3rd ) Thursday of each month at 7 PM.

Items presented:

1. Soror Sharon reminded the Chairs that the yearly plan of events was put into place in October 2023. She expressed to the Chairs to meet consistently with their committee chairs to provide acts of service monthly or every other month and to try and think outside of the box to come up with other acts of service or events in the community.
2. Soror Tara is planning for a "Public Calendar" so that all sorors can view it and decide if they can participate. This will be on the website. Chairs must meet and plan with their committees so that the events can be documented for public viewing.
3. Soror Tara is also planning for a "Program Calendar" that will be in the 'Members Only' section on the website. She stated that each committee meeting needs to be on the calendar and that seven meetings (7) will need to be listed.
4. Soror Sharon has added a new twist to this year's programs. Each month, the working committees will be acknowledged publicly with "Certificates of Service". Also, every quarter, a Soror that stands out will be acknowledged as "Soror of the Month" (maybe named differently). This will be determined by the soror's service to the community, enthusiasm, and volunteer hours. So, this can be related to your committees as an incentive to serve.
5. Additional columns will be added to the program line-up that Soror Tara put in place last year. The columns will feature the actual budget amount, monies spent, and balances.
6. Soror Miguelia stated that she has three events planned in mind. She stated that she is looking into having a 5K Walk and Health Fair at Delancey Park in March, which is Women's History Month; a Highway Clean-up in October or November and a Clean-up in the front yards of two elder's houses.
7. Soror Jacqueline related that her committee is working with two schools: Gateway Environmental Learning Center and Pine Villa Elementary. They are planning for food giveaways very soon. She will send the dates in.

8. The Saturday after Mother's Day will be a Health Fair with Uplift Your Local Community.
9. The last Friday in September will be a Youth Symposium.

**RANDOM ACTS OF KINDNESS – EVERY PLATFORM SHOULD DO AN ACT**

Volunteers are needed to chair and co-chair the following committees:

- Youth Symposium, Health Symposium, and Build our Economic Wealth

A "Clean-up Day" of service is slated for MLK Day in Homestead. Decorators are needed and someone who may want to drive their car in the parade. More specific information will be given this coming Saturday.

Volunteers are needed for "Pink Goes Red" in February. This will be open to the public with dancing and games.

Soror Sharon attended the national "Awards and Exhibits Chapter Orientation Session 2" for clarification of the submissions. Soror Bonita is on the committee and attended both sessions.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
None				10:21 am

**Pecunious Grammateus Report: Soror Karla N. Revere**

The reports for December were presented and will be filed for audit.

- Review of December 2023 Operations Report – \$12,500.30
- Review of December 2023 Programs Report – \$950.00

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
2023 Operations and Programs Report				5 am 10:25 am

### Graduate Advisor Report: Soror Linda B. Etienne

Iota Nu received the results of their Chapter Standard Evaluation in which the chapter was evaluated on six components. The purpose of this evaluation, as stated by South Atlantic Region Standards Evaluation Team Lead, Soror Sylvia Blackmon-Roberts, is to “ensure chapters, officers, committee chairmen, and members operate in a manner that creates operational efficiencies and guarantees the protection of our sorority's principles.” Iota Nu received #1-Above Average ratings on five components, however they received a #3 - Not satisfactory/Needs improvement on the Finance component. Due to the “Not Satisfactory” rating, Iota Nu was instructed to submit an action plan to the South Atlantic Regional Director and participate in a working, hands-on chapter finance workshop with the Regional Standards Committee. Iota Nu's leadership was proactive in identifying deficiencies in their financial processes and is working to ensure full compliance going forward. The finance workshop will be conducted during their January 28, 2024 meeting. Iota Nu will be re-evaluated during May and June of 2024 and I have full confidence that they will meet the standards.

Iota Nu continues to be an active chapter and January is no exception. January 15, 2024, will be the first Founders' Day for many of the members and they are ready to celebrate the occasion. The chapter has scheduled a photoshoot on January 12th to kick off their plans for an exciting month of January honoring our Twenty Pearls.

The members of Iota Nu have selected January 20, 2024, for their Miami Day of Service project. Chapter members will volunteer at The Little Lighthouse from 9 am until 3 pm. Transportation will be provided to and from the site. The chapter is brainstorming events for the semester and has set many goals as they work on solidifying Iota Nu's status on campus.

On January 24 at 7:30 pm, Soror Linda will be attending a university welcome meeting for Greek Letter organizations. Attendance is mandatory for chapter presidents and advisors.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
Updates on Iota Nu				10:30 a.m.

### Hodegos Report: Soror Belinda M. Gordon-Battle

The Hodegos report was presented, including congratulations, get-well wishes, and bereavement notices for sorors.

#### January Birthdays

- Soror Patricia Jones - January 1
- Soror Cheryl Berry - January 4
- Soror Alecys Proctor-Turner - January 5
- Soror Shelby Turner - January 8
- Soror Chenigque Wilcox - January 8
- Soror Leslie Major - January 17
- Soror Dominique Davis - January 19
- Soror Andrea Dericho-Howard - January 24
- Soror Karla Ellis - January 26
- Soror Asiah Bellinger - January 28
- Soror Keandra S. Cherry - January 28
- Soror Doreen Johnson - January 28
- Soror Moneeke Byrd - January 29
- Soror Patrica Jones Cummings - January 31

Soror Belinda introduced the charcuterie option for Chapter Meetings. The minimum participation is 12 people. The suggestion is to have Sorors purchase a charcuterie box at \$15.00. Soror Belinda will provide additional information by email with the menu options to begin service in February 2024.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
None				10:33 am

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### Philacter Report: Soror Chenique Wilcox

There were 55 Pi Delta Omega chapter sorors in attendance and one visitor.



## COMMITTEE REPORTS

### Membership Report: Soror Lynette Fahie

Current active membership is at 106.

- 5 reactivated sorors
- 1 pending transfer

During the December Chapter Meeting the chapter requested not to conduct ME in the spring. However, Madam Baselius has requested to review the criteria so that a self-assessment can take place.

- The first step is to do a Chapter health check.
- The retention rate is 75% based on the past five years based on the Spring 2021 -2022 Membership Intake.
- Look at individual Sorors to determine if they are eligible to sponsor or co-sponsor.

To sponsor One (1) new candidate or Two (2) new candidates, not both, The following criteria are required:

- Active for 24 consecutive months.
- Attend at least 70% of chapter meetings in each 12-year period (7 of 10 chapter meetings).
- Lists A and B were provided in the criteria report.
  - Two criterias required from list A
  - Three criterias required from list B
- Participation level will be assessed (three of the activities listed in the criteria report) over a two year period.
  - Committee work
  - Founders Day Program
  - Connection and Social Justice Events
  - Program Attendance
  - Fundraisers
- One day of service is scheduled for Monday and a membership component involved in that. We encourage the chapter to invite local, active and general members to volunteer and serve side by side with chapter members. This is a way to help engage and mobilize sorors in the community.
- The criteria report will be available on the website.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
Requirements to sponsor new candidates				10:45 a.m.

**EAF Report: Soror Tara D. Turner**

- Corporate requested for the Chapter to become a gold-level sponsor by February.
- Do a miniature fundraiser.
- EAF has two representatives:
  - Cluster - Soror Elsie King Hamler
  - Chapter - Soror Kelli Hunter Sheppard
- The paperwork was submitted for the 2024 Platinum Level.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
EAF				10:46 am

**Basilei Council Report: Soror Bonita D. Cooper**

Working on a plan and details for the Founders Day Celebration. Save the date for late February - March 2024.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
Founders Day Celebration				10:49 am

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# UNFINISHED BUSINESS

## Standards Report: Soror Tara D. Turner

### Delegates - SARC

1. Soror Tara D. Turner
2. Soror Keandra Cherry
3. Soror Linda Brown-Etienne
4. Soror Karla Revere
5. Soror Toi K. Scott
6. Soror Ellisica Cannon
7. Soror Stephanie S. Thomas
8. Soror Sharon Kendrick-Johnson
9. Soror Carmen Jones-Carey

### Alternates - SARC

10. Soror Shawna Cleveland

### 5,000 Role Model of Excellence Breakfast on Monday, January 15, 2024.

1. Soror Sharon Kendrick-Johnson
2. Soror Dominique Davis
3. Soror Tara D. Turner
4. Soror Stephanie S. Thomas
5. Soror Bonita Cooper
6. Soror Gina Smith
7. Soror Shawna Ferguson Cleveland
8. Soror Terry-Ann Ramjus
9. Soror Tanjelia Smith
10. Soror Alecsys Proctor Turner

### Alternates

- Soror Leslie Bene Greene Major

The chapter insurance was paid earlier in the year.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
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Chapter member event participation				10:53 am
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## NEW BUSINESS

### Standards Report: Announcements

1. Soror Ann reported that the Chapter T-shirt will be received by January 19th. A second t-shirt order will be coordinated for those sorors who would like to place an order. A link will be provided to the chapter.
2. Soror Lynette Fahie has T-shirts from last year's leadership conference and gifts from the December Chapter meeting that were distributed to Sorors who were not present.
3. Soror Jamisha Bethel reported gifts from the Holiday party are available to those Sorors who were not in attendance.
4. Soror Ellisica Y. DeLoach Cannon reported to pick up 2022-2023 membership financial cards.
5. Madame Basilus Tara Turner reported to save the Date March 9, 2023, for a Sorority Experience; a 5K walk to honor Women's History Month led by Soror Daneila McVea Smith and Soror Miguelina Cazeau. A future signature event.
6. Soror Deidre Reed announced that the Florida Memorial College (FMU) Band won ESPN Band of the Year.

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
				10:58 a.m.

### Adjournment:

Discussion Item	Action	Moved By:	2 <sup>nd</sup> By:	Time
	Adjournment	Soror Bonita D. Cooper	Soror Karla Ellis	11:05 a.m.

Respectfully submitted by,

X \_\_\_\_\_  
Stephanie S. Thomas, Grammateus

X \_\_\_\_\_  
Tara D. Turner, Basileus

X \_\_\_\_\_  
Date